



# EXCAVATION AND GROUND PREPARATION PERMIT

APPLICATION NO.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

EGPP NO.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DATE ISSUED

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

## BOX 1 (TO BE ACCOMPLISHED BY THE OWNER / APPLICANT)

OWNER / APPLICANT / COMPANY		LAST NAME		FIRST NAME		M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE				FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO.,	STREET	BARANGAY	CITY / MUNICIPALITY		ZIP CODE	TELEPHONE / MOBILE NO.	
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK. NO. _____ TCT NO. _____ TAX DEC. NO. _____							
STREET _____ BARANGAY _____ CITY / MUNICIPALITY OF _____							
SCOPE OF WORK							
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> RENOVATION		<input type="checkbox"/> OTHERS (SPECIFY) _____			
<input type="checkbox"/> ERECTION		<input type="checkbox"/> REPAIR					
<input type="checkbox"/> ADDITION							
USE OR CHARACTER OF OCCUPANCY							
<input type="checkbox"/> GROUP A : RESIDENTIAL DWELLINGS		<input type="checkbox"/> GROUP F : INDUSTRIAL					
<input type="checkbox"/> GROUP B : RESIDENTIAL HOTEL APARTMENT		<input type="checkbox"/> GROUP G : INDUSTRIAL STORAGE AND HAZARDOUS					
<input type="checkbox"/> GROUP C : EDUCATIONAL RECREATIONAL		<input type="checkbox"/> GROUP H : RECREATIONAL ASSEMBLY OCCUPANT LOAD LESS THAN 1000					
<input type="checkbox"/> GROUP D : INSTITUTIONAL		<input type="checkbox"/> GROUP I : RECREATIONAL ASSEMBLY OCCUPANT LOAD 1000 OR MORE					
<input type="checkbox"/> GROUP E : BUSINESS AND MAINTENANCE		<input type="checkbox"/> GROUP J : AGRICULTURAL ACCESSORY					
		<input type="checkbox"/> OTHERS (SPECIFY) _____					

## BOX 2

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
<p style="text-align: center;"><b>ARCHITECT OR CIVIL ENGINEER</b> (SEAL AND SIGNATURE OVER PRINTED NAME) DATE _____</p>	
ADDRESS	
PRC NO	PRC NO
PTR NO	PTR NO
ISSUED AT	ISSUED AT

## BOX 3

FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS	
<p style="text-align: center;"><b>ARCHITECT OR CIVIL ENGINEER</b> (SEAL AND SIGNATURE OVER PRINTED NAME) DATE _____</p>	
ADDRESS	
VALIDITY	PRC NO
DATE ISSUED	PTR NO
TIN	ISSUED AT

## BOX 4

APPLICANT	
<p style="text-align: center;">_____ (Signature Over Printed Name) Date _____</p>	
Address	
CTC No.	Date Issued
Place Issued	

## BOX 5

WITH MY CONSENT : LOT OWNER	
<p style="text-align: center;">_____ Signature Over Printed Name Date _____</p>	
Address	
CTC No.	Date Issued
Place Issued	

**BOX 6 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**
 EXCAVATION AND FILLS  
 OTHERS (SPECIFY) \_\_\_\_\_

 FOUNDATION AND RETAINING WALLS  
 \_\_\_\_\_

 PILE FOUNDATIONS  
 \_\_\_\_\_

 GRADING AND EARTH WORKS  
 (INCLUDING FILLS AND  
 ENBANKMENT)
**BOX 7 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)****ACTION TAKEN:****PERMIT IS HEREBY ISSUED / GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**

1. THAT UNDER ARTICLE 1723 OF THE CIVIL CODE OF THE PHILIPPINES, THE ENGINEER OR ARCHITECT WHO DREW UP THE PLANS AND SPECIFICATIONS IS LIABLE FOR DAMAGES IF WITHIN FIFTEEN (15) YEARS FROM THE COMPLETION OF THE STRUCTURE, IF SHOULD COLLAPSE DUE TO DEFECT IN THE PLANS OR SPECIFICATIONS OR EDIFICE COLLAPSE DUE TO DEFECT IN THE CONSTRUCTION OR THE USE OF INFERIOR MATERIALS.
2. THAT THE PROPOSED CONSTRUCTION / ERECTION / ADDITION, ETC. SHALL BE IN CONFORMITY WITH THE PROVISIONS OF THE "NATIONAL BUILDING CODE" (PD 1096) AND ITS IMPLEMENTING RULES AND REGULATIONS.
  - a. THAT PRIOR TO COMMENCEMENT OF THE PROPOSED PROJECTS AND CONSTRUCTION AN ACTUAL RELOCATION SURVEY SHALL BE CONDUCTED BY RESPONSIBLE LICENSED GEODETIC ENGINEER.
  - b. THAT BEFORE COMMENCING THE EXCAVATION THE PERSON MAKING OR CAUSING THE EXCAVATION TO BE MADE SHALL VERIFY IN WRITING THE OWNER OF THE ADJOINING BUILDING NOT LESS THAN TEN (10) DAYS BEFORE SUCH EXCAVATION IS TO BE MADE AND SHOW HOW THE ADJOINING BUILDING SHOULD BE PROTECTED.
  - c. THAT THE OWNER OF THE FENCE SHALL ENGAGE THE SERVICES OF RESPONSIBLE LICENSED ARCHITECT OR CIVIL ENGINEER TO UNDERTAKE THE FULL TIME INSPECTION AND SUPERVISION OF THE CONSTRUCTION WORK.
  - d. THAT THERE SHALL BE KEPT AT THE JOBSITE AT ALL TIMES A LOGBOOK WHEREIN THE ACTUAL PROGRESS OF CONSTRUCTION INCLUDING TEST CONDUCTED, WEATHER CONDITION AND OTHER PERTINENT DATA ARE TO BE RECORDED, SAME SHALL BE MADE AVAILABLE FOR SCRUTINY AND COMMENTS BY THE OBO REPRESENTATIVE DURING HIS/HER INSPECTION PURSUANT TO SECTION 207 OF THE NATIONAL BUILDING CODE.
  - e. THAT UPON COMPLETION OF THE EXCAVATION AND GROUND PREPARATION OF THE PROJECT SITE THE SAID RESPONSIBLE LICENSED SUPERVISING ARCHITECT OR CIVIL ENGINEER SHALL PREPARE AND SUBMIT A CERTIFICATE OF COMPLETION OF THE PROJECT STATING THAT THE EXCAVATION AND GROUND PREPARATION OF THE PROJECT SITE CONFORMS TO THE PROVISION OF THE "NATIONAL BUILDING CODE" (PD 1096).
3. ALL PUBLIC FACILITIES AND UTILITIES SUCH AS STREETS, SIDEWALKS, CURBS, GUTTERS, ELECTRIC POSTS, POWER AND COMMUNICATION LINES, WATER, SEWER AND DRAINAGE LINES AND THE LIKE SHALL BE PROPERLY PROTECTED AGAINST ANY DAMAGE AND OBSTRUCTION. ANY FACILITY AND/OR UTILITY DAMAGED SHALL BE PROPERLY REPAIRED AND RESTORED TO ITS ORIGINAL CONDITION BY THE OWNER/APPLICANT SUBJECT TO THE APPROVAL OF THE BUILDING OFFICIAL AND THE PROPER AUTHORITIES CONCERNED.
4. THE OWNER AND CONTRACTOR SHALL BE JOINTLY RESPONSIBLE FOR THE SAFETY, PROTECTION, SECURITY AND CONVENIENCE OF THE GENERAL PUBLIC AND HIS/HER PERSONNEL, THIRD PARTIES, THE WORKS, EQUIPMENT AND THE LIKE. ALL WASTES OR DISCARDED MATERIALS FROM THE PROJECT SHALL BE PROPERLY STORED AND DISPOSED OF. WATER WASTES SHALL BE DISCHARGED DIRECTLY INTO DRAINAGE LINES. PERTINENT PROVISIONS OF THE NATIONAL BUILDING CODE (PD 1096) SHALL BE COMPLIED WITH.
5. THAT THIS PERMIT DOES NOT GUARANTEE THE SUBSEQUENT GRANTING OF THE PRINCIPAL BUILDING PERMIT UNDER PROCESS AND THAT THE OWNER / APPLICANT UNDERTAKE THE WORK OR PROJECT AT HIS/HER OWN RISK.
6. THAT THIS PERMIT SHALL NOT SERVE AS AN EXEMPTION FROM SECURING PERMITSWRITTEN CLEARANCES FROM VARIOUS GOVERNMENT AUTHORITIES EXERCISING REGULATORY FUNCTION AFFECTING BUILDINGS AND OTHER RELATED STRUCTURES.
7. FOR EXCAVATIONS MORE THAN FIFTY (50) CUBIC METERS AND MORE THAN TWO (2) METERS IN DEPTH, THE OWNER/PERMITTEE SHALL POST A CASH BOND OF FIFTY THOUSAND PESOS (P 50,000.00) FOR THE FIRST FIFTY (50) CUBIC METERS AND THREE HUNDRED PESOS (P 300.00) FOR EVERY CUBIC METER THEREAFTER TO BE DEPOSITED WITH THE OBO. SAID EXCAVATIONS SHALL NOT EXCEED ONE HUNDRED (100) CUBIC METERS OR THREE (3) CUBIC METERS IN DEPTH UNTIL THE BUILDING PERMIT IS ISSUED AND SHALL NOT BE OPEN WITHOUT ANY WORK BEING IN THE SITE FOR MORE THAN ON HUNDRED TWENTY (120) DAYS, OTHERWISE, THE CASH BOND SHALL BE FORFEITED IN FAVOR OF THE GOVERNMENT TO COVER THE EXPENSE FOR THE NECESSARY RESTORATION SHOULD THE OWNER/PERMITTEE FAIL TO RESTORE THE SAME. IF THE BOND IS INSUFFICIENT TO AFFECT THE NECESSARY RESTORATION, ADDITIONAL COST TO BE INCURRED TO COMPLETE THE RESTORATION SHALL BE CHANGED TO THE ACCOUNT OF THE OWNER/PERMITTEE OR TO WHOEVER SHALL ASSUME OWNERSHIP OF THE PROPERTY.

**PERMIT ISSUED BY:**

**ENGR. FRANCIS JEROME P. RONQUILLO**

\_\_\_\_\_  
**OIC – Building Official**

(Signature over Printed Name)

Date \_\_\_\_\_